

Wenvoe Playgroup CIO

Transition to/from Gwenfo School

To be read in line with the following Policies and Procedures:

- Outings Policy
 - Statement of Purpose
 - Health & Hygiene
 - Food, Drinks, Healthy Eating
 - Medication
-
- All Playgroup/Nursery aged children will transit within a ratio of 1 adult to 6 children. The staff in charge will hold a Childcare level 3 qualification as a minimum.
 - A form of consent must be completed to allow staff to walk children to/from Gwenfo School.
 - Consent forms will be photocopied and shared with Gwenfo Nursery for all children who are to be collected from the Nursery.
 - School uniform to be worn during playgroup time to alleviate the need of extra clothing. We have aprons, outdoor clothing to protect the children's clothes. However, should a child get wet from water play; it is advised that a spare set of clothing be carried in a rucksack.
 - If you do not want your child to attend playgroup in their uniform, please advise the Person in Charge/Key Worker that it is your wish to send clothes for your child to change into. Please read our Health & Hygiene Policy.
 - Lunch is to be provided by the means of a packed lunch from home. (Please read our Statement of Purpose and our Food Drinks & Healthy Eating Policy)
 - Risk assessments will be completed in line with our outings policy.
 - A medication form must be completed by the parent/carer should any medicines need to be administered during playgroup hours. Please read our medication policy.

This policy & procedure was passed for use in Wenvoe Playgroup CIO

On: 16th October 2023

By: *Sandra Morgan* Position: RI/Person In Charge

Review date: Reviewed annually or sooner if changes in practice