

Outdoor Policy and Procedure  
Wenvoe Playgroup CIO

All children will have supervised access to the outside space weather permitting.

To ensure the safety and well-being of all children whilst at the setting, risk assessments of all areas are carried out and recorded daily and amended when necessary. We do this by operating:

- Daily tick lists
- Annual Risk Assessments

Perimeters and Boundaries along with the areas and equipment will be checked daily for safety, ensuring all undesirable objects are removed.

Security rear gates will be locked at all times. Keys will be carried by the supervising staff along with a whistle to use in the case of an emergency.

Whilst in the outdoors staff will;

- Maintain adult child ratio's
- Ensure suitable clothing is worn appropriate to the weather (For wet activities, wellingtons and wet weather garments are provided at group).
- Remind parents that in hot weather sun cream **MUST** be applied to their child prior to entering the group and that sun hats must be provided from home.

The above policy and procedure is to be read in conjunction with the following policies and procedures;

- HEALTH AND HYGIENE
- PLAY EQUIPMENT AND RESOURCE
- EMERGENCY EVACUATION AND REVERSE EVACUATION
- OUTINGS

This Outdoor Policy and Procedure was passed for use in Wenvoe Playgroup CIO

**On:** 23/10/23 (reviewed no change)

**By:** *Sandra Morgan* Position: RI/Person In Charge

Date of planned review: Annually or sooner if changes in practice